



## HOTEL ACCOMMODATION, AIRPORT TRANSFER & VISA INFORMATION

### Hotel Accommodation

	Hotel	Deluxe Single room rate per night	Deluxe Double room rate per night
<input type="checkbox"/>	Hyatt Capital Gate	<input type="checkbox"/> \$ 235	<input type="checkbox"/> \$ 300
<input type="checkbox"/>	Aloft Abu Dhabi	<input type="checkbox"/> \$ 111	<input type="checkbox"/> \$ 128

- The above room rates include Buffet Breakfast in the Restaurant
- Hotel rooms are booked on a first come first serve basis.
- Check-in time is 3:00 PM. Check-out time is 12:00 PM. To guarantee rooms for earlier check-in, rooms are requested to be booked one night prior to arrival. Check-out later than 12:00 PM will be charged 50% of the room rate. Any late check-out occurring after 6:00 PM will be charged a full night (100%) of the room rate.
- All room incidentals/extra charges will be charged to the participant and must be settled directly with the hotel. A credit card guarantee maybe required by the hotel upon check-in. Hotel will use their daily conversion rate from any foreign currency to UAE Dirhams (local currency).
- To guarantee a hotel reservation, a compulsory deposit covering your entire stay must be paid by credit card or bank transfer and received by MCI. Bookings will be subject to availability at the time of reservation. Please note approximate conversion rate from US Dollar to UAE Dirhams (\$1.00 USD = 3.65 AED).
- Should you require a room upgrade from the above mentioned room, you may contact the Congress Secretariat at [grco@mci-group.com](mailto:grco@mci-group.com)
- Please note that the deadline for guaranteed room reservations is 15th March 2018. Requests for room reservations after this deadline can only be handled upon availability and with payment guarantee.
- Please note that changes to your reservation are not permitted. Should you need to cancel your room reservation, please note that you can only do so within 1 day (24hrs) after booking, without any cancellation fee. Any prepayment for this special rate is non-refundable.
- \*Any increase in either of the taxes will be applied automatically

### Airport Transfers

Please fill up flight booking details below to avail of airport transfers

	Transfer	Price per car transfer
<input type="checkbox"/>	Abu Dhabi International Airport to Abu Dhabi City Hotels	\$ 45
<input type="checkbox"/>	Abu Dhabi City Hotels to Abu Dhabi International Airport	\$ 45

### VISA Service

	Service	Price per person
<input type="checkbox"/>	VISA Service*	\$ 165

### Entry Visa Information

Should participants require visa assistance, it needs to come with a valid and paid accommodation fee from the approved Congress Hotels i.e. Hyatt Capital Gate and Aloft Hotel Abu Dhabi. Application Form must be duly filled along with necessary documents. Visa regulations and charges are based on the Abu Dhabi Immigration's legal terms and conditions and are therefore subject to change. The visa, if issued, will allow its holder single entry to the UAE within 2 months from the date of issue and to stay in the UAE for a maximum of 30 days from the date of entry. Non-refundable visa processing fee is AED 605 for normal single entry visa (at least 15 business days to process). Please contact the Congress Secretariat if you require visa assistance.